



TOWN OF GRANBY

COA Building
10 West State Street
Granby, MA 01033
Telephone: (413) 467-7177 Fax: (413) 467-2080
Website: www.granby-ma.gov

Town Administrator: Christopher Martin

Granby Select Board: Louis Barry, Chair
Mark L. Bail, Clerk
Mary A. McDowell, Member

Board Meeting: December 3 @ 6:30 P.M.

AGENDA:

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CITIZEN PARTICIPATION:

OLD BUSINESS AND INFORMATION:

APPROVE MINUTES:

TOWN ADMINISTRATOR:

APPOINTMENTS:

6:45-Steven McNally- Note Renewal

6:50-Personnel Board By-Laws

NEW BUSINESS AND INFORMATION:

- 1 Accept Departmental Reports
- 2 Approve and Sign Maintenance
- 3 Landfill Sticker Letters
- 4 Review Policy #10-02
- 5 Sign & Approve Contract Atty. Bill August- Comcast Cable Renewal
- 6 Approve & Sign 2013 Victuraller's Licenses
- 7 Sign & Approve 2013 ABCC Licenses

EXECUTIVE SESSION:

ADJOURNMENT:

Meeting December 3, 2012

Members Present: Louis Barry, Mark Bail, and Mary McDowell

Others Present: Christopher Martin

Mr. Barry called the meeting to order at 6:30pm.

Mr. Barry led the meeting in the pledge of allegiance.

There is no citizens' participation.

Approve Departmental Reports: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve the departmental reports as written.

Approve and sign Maintenance: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve and sign the maintenance warrants.

Landfill Sticker Letters: A letter from Attorney Arthur D. Frank Jr. on behalf of Martha Taradash of Westport, MA. This is concerning the landfill application for Abigail Muller. Ms. Tardash has a car that is housed at 35 Pleasant Street, Granby, MA 01033. Ms. Muller lives at that address and is the authorized driver. The Board decided to send a letter back to the attorney saying that they did not grant the sticker because the letter did not say garaged in Granby.

A second letter stating that a woman's son now has her husband's truck and she wants to use the truck to transport garbage to Granby's dump using her son's pickup from Belchertown. The sticker was not granted due to the fact that the truck is from Belchertown, not garaged in Granby.

#10-02 Select Board Communication Policies: A couple changes were asked to be made to this policy. Including; the two a's on the second page underneath Select Board Mtgs., adding that the Select Board's Saturday meetings' minutes will be sent to all other boards, and the custodial staff no longer works directly under the Town Administrator.

Contract with Attorney Bill August- Comcast Cable Renewal: This will give Chris Martin the authority to enter into a contract with Attorney Bill August to represent Granby through the Comcast Cable Renewal process. On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to approve and sign Christopher Martin the authority to enter this contract.

2013 Common Victurallers: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to certify Martia's Pizza Inc. doing business as Pizza Palace of 31 West State Street of Granby, Granby Liquor Store of 60 West State Street Granby, MA, 266 Lounge, known as the American Legion on 74 Pleasant Street, Granby, Polvic Inc. doing business as Vicker's Liquors 367 East State Street, SKS Store doing business

as Summit General Store 102 New Ludlow Road, and Granby Café 489 East State Street are all granted common victurallers licenses.

Steve Nally- Note Renewal: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to approve the note renewal of \$26,400 on December 6, 2013 with an annual interest rate of 0.50% payable at maturity.

2013 ABCC Licenses: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on to grant the off premise license renewal applications for Polvick Liquors Inc. doing business for Vickers Liquors 367 East State Street, Granby Liquors Store 60 West State Street, and SKS Store Inc. doing business as Summit General Store 102 New Ludlow Road.

On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted on the contingent approval of the off premise license renewal application for Martia's Pizza Inc. doing business as Pizza Palace of 31 West State Street of Granby, 266 Lounge, known as the American Legion on 74 Pleasant Street, and Granby Café 489 East State Street as long as they get their required state fire safety inspection certificates signed by the fire chief and the building inspector.

Mr. Demore and Chief Anderson were notified on October 31st that these inspections were needed.

Personnel Board By-laws: Members that were present are Al Bail, Wayne Wilson, Marty Merrell, Dennis Lafleur, and Diane Piquette. All changes; refer to the document at the back.

Section 2 of the By-laws is new. Section 4 added two definitions of a work-week that doesn't include department heads. Section 5, A, paragraph 1 was changed, as well as paragraph 2 when a Personnel Director was added. Section 5, a, paragraphs 3-5 are the same. Section 5, B, 1, a; is mostly the same. Section 5, B, 1, b; added a Vice Chair. C is the same. D is now the old e and e is now the old h. Section 5, B, 2; the same. Section 5, B, 3 and 4 are completely different. Section 6, A; is the same. B; changed the board to the Personnel Director. C, paragraph 1; change personnel Board to Personnel Director as well as the last sentence. C, paragraph 2; is now the old D, changing Select Board to the Personnel Director and "consult with" to "inform". Section 6, D; is most of old E, but under Personnel Director instead of Select Board. Section 7, A; has one change to line 2 "are responsibility" instead of "exclusive responsibility". Section 7, B; is the same. Section 7, C; has a changed procedure. Section 8, A; procedure change in paragraph 1, but paragraph 2 is the same. Section 8, B, is date change to Jan. 1st: all else the same. Section 8, C, 1; Personnel Board is changed to the Personnel Director. Section 8, C, 2; is changed by adding, "if a position is available" after higher grade. Section 8, C, 3; is the same. Section 8, C, 4; the old one is eliminated. Section 8, D; is taking away that last phrase, "which will result in minimal increase". Section 8, E and F are the same. Section 8, G; is changing Personnel Board to Personnel Director and adding "submits to the Select Board before Annual Town Meeting". Section 8, H, 1; change from 13 years to 10 years and longevity pay to read numbers. Section 8, H, 2; is taking the old one out. Section 9; is the same. Section 10; is changes Moderator appoints to Moderator fills

vacancy, Review Board is the same, grievances are out, and last paragraph is the same, but needed to add Vice Chairperson. Section 11, A, 1; is the same. Section 11, A, 2; is same 1st paragraph, but change to eve years, 10, 20, and eliminate 5 weeks' vacation. Change fiscal year to prior fiscal year for amount of accrual. Section 11, A, 3; is the same. Section 11, B; is just changing the Holiday leave format. Section 11, C; is adding domestic partners. Section 11, D; is adding MGL section in to the 1st paragraph and the old last paragraph is out. Section 11, E; is the maternity leave. Change the authority from supervisor to Personnel Board. Section 11, F; is eliminating report back if dismissed. Section 11, G, 1; is the same. Section 11, G, 2; is changing 108 working days to 135. Section 11, G, 3; is the same. Section 11, G, 4; is changing the Select Board to Personnel Director. Section 11, G, 5; is the same. Section 11, G, 6; is the same except change Personnel Board to Personnel Director. Section 11, G, 7; is changed to Personnel Board to maintain. Section 11, G, 8; is changing Personnel Board to Personnel Director. Section 11, G, 9; is adding whole new section. Section 11, H; is keeping the first paragraph and the last paragraph is out. Section 11, I; is adding the compensatory time off. Section 11, J; is the old I that is all changed. Section 11, K; is the insurance bit. Section 11, L; is the old k all changed. Section 11, M; is the same old L with the eliminated EMT that is changed to "any employee". Section 12; is the same. Appendix A; is the same. Appendix B; is changed slightly with the grievance procedure. The old first two paragraphs are the same, see the new procedure for levels, and the conditions are the same.

License Renewal: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to grant an entertainment license to 266 Lounge, known as the American Legion on 74 Pleasant Street and an automatic amusement license to the Granby Café 489 East State Street.

Surplus Property: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to allow the Police department to sell unused radios to purchase equipment they need and the Fire department to sell unused helmets to purchase equipment they need.

Select Board in the COA: Mr. Martin is working on wi-fi being throughout the building. The only issue is getting into the unit. Eventually, the public will be allowed to come in and use the wireless Internet. The unit will be able to distinguish the network computers from the public computers.

The Select board currently only has temporary phone numbers. As soon as the phone number is moved to Comcast, they should be all set. Mr. Martin is planning on getting basic cable for the television in the COA as well. Master Plan committee should be wrapping up soon, as well.

The Agricultural Commission: The Agricultural Commission wanting to buy space on the town website for their own group. The consensus seemed to be that it would be good advertising. No final decision was reached.

Police Department Policies: The board decided that they would not be looking at the police policies that Chief Wishart had redone. There for the policies will go into effect.

South Hadley Fire District 2: Mr. Martin is to set up a meeting with the South Hadley fire district #2 to discuss the fire coverage system.

Previous Minutes: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to approve the October 15, 2012 minutes.

Sewage: The board discussed the amount of sewage from McDuffie School that can be transferred over to Belchertown's treatment facility.

Waste Water Management: The town's Waste Water Management Plan was approved by DEP. Next is for them to come in for a public hearing. That hearing is possibly going to be the second meeting in January.

Adjournment: On a motion by Mr. Bail and seconded by Ms. McDowell, it was unanimously voted to adjourn the meeting at 8:40 PM.

Respectfully submitted,
Olivia DePino
Student Intern